# IN AN EMERGENCY

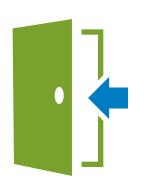
# Act when you hear this:

# HOLD AND SECURE!

# In the classroom. Clear the hallways.

## **STUDENTS**

Stay in the classroom until the hold and secure is over.



### **TEACHERS**

Close and lock the door of the classroom. Take attendance. Continue teaching.

# LOCKDOWN!

## Lock the door – Turn out the lights – Stay out of sight.

#### **STUDENTS**

Stay out of sight.
Don't make any noise.
Don't open the door.



#### **TEACHERS**

Lock the door and turn out the lights. Stay out of sight. Take attendance. Don't make any noise.

# RELOCATION!

## Go to the meeting area.

## **STUDENTS**

Bring your cell phone with you but leave your personal effects behind. Stay calm and follow instructions.



#### **TEACHERS**

Direct the evacuation toward the meeting area. Take attendance.

Inform the principal if a student is not present when called, if a student has joined your group, or if anyone is injured.

